**To:** Professor Weinschenk

**From:** Group 4 Piracy and Open Source: Kevin Andrade, Anthony Caligure, Alan Liang, Kevin Wu

**Date:** 10/10/2017

**Re:** Team Meeting Minutes

**Recorder:** Kevin Andrade

**Meeting Time:** 10/09/2017, Monday, 6:30 pm – 7:30 pm in C4

**Attendance:** Kevin Andrade, Anthony Caligure, Alan Liang, and Kevin Wu

**Absent:** N/A

**Report of Accomplishments:**

Anthony, Kevin A, Alan, and Kevin W. brought their general outlines for their assigned topics. Anthony also brought in a rough outline for the entire paper. Everyone has updated their sections on the bibliography. The gant chart was updated by Anthony and Kevin Wu. Kevin A. and Alan began working on individual sections for the paper.

**Discussion Items:**

Discussed individual outlines and had each outline approved by the group - inconsistencies were corrected 5 min

Began filling in rough general outline created by Anthony with information from each outline

30 min

Anthony and Kevin W. updated the gant chart while Alan and Kevin A. began working on their section of the paper. 20 min

Scheduled the next meeting for Friday 10/13 at 2:20 – 3:20pm in the library, and assigned individual assignments due next meeting 5 min

**Assignments:**

Kevin A. and Alan will bring in rough draft of the introduction 10/13

Anthony and Kevin W. will bring in rough draft of the analysis 10/13

Everyone will work on his section of the paper 10/18

**Next Meeting:** Glenn G. Bartle Library, 10/13, Friday 2:20 – 3:20pm